

Supreme Court of Kentucky

ORDER

IN RE: ORDER APPROVING THE LOCAL RULES OF PRACTICE AND PROCEDURE FOR THE 11TH JUDICIAL DISTRICT COURTS, GREEN, MARION, TAYLOR, AND WASHINGTON COUNTIES

Upon recommendation of the Judges of the 11th Judicial District, Green, Marion, Taylor, and Washington counties and being otherwise sufficiently advised,

The Local Rules of Practice and Procedure for the 11th District, Green, Marion, Taylor, and Washington counties are hereby approved. This order shall be effective as of the date of this Order and shall remain in effect until further orders of this court.

Entered this the 6th day of January 2023.


CHIEF JUSTICE LAURANCE B. VANMETER

**LOCAL RULES FOR 11TH JUDICIAL DISTRICT
GREEN, TAYLOR, MARION & WASHINGTON COUNTIES
(as amended 11/17/2022 for post-COVID-19 Emergency operations)**

RULE 1 INTRODUCTION / ADMINISTRATIVE PROCEDURE

101. PREFACE

These are the District Court Rules of the 11th Judicial District. These Rules supplement the Kentucky Family Court Rules of Procedure and Practice (FCRPP), the Kentucky Rules of Criminal Procedure (RCr) and the Kentucky Rules of Civil Procedure (CR). These rules shall be the only operative 11th Judicial District Court Rules. All previous rules adopted by the 11th Judicial District are hereby rescinded.

102. EFFECTIVE DATE

These rules shall apply with full force and effect to all actions filed or pending in the 11th Judicial District immediately upon approval of the Chief Justice of the Supreme Court.

103. CITATION OF RULES

These rules may be cited as “11th Judicial District Court Rules” or “11th JDCR.”

104. ORGANIZATION & ASSIGNMENT OF CASES

A. The District Court of the 11th Judicial District is a court of continuous session, and the court shall consist of two (2) divisions, namely:

Division I
Judge Amy Sullivan Anderson
P.O. Box 1183
Campbellsville, KY 42719-1183
(270) 465-0367
(270) 465-0368 fax

Division II
Judge Mike Hall, Jr.
P.O. Box 4099
Campbellsville, KY 42719-4099
(270) 465-8424
(270) 849-3584 fax

B. The cases in the district court shall be divided between the two (2) divisions as equally as possible.

C. When two (2) or more actions, civil or criminal, have been filed that may, as a matter of right, or may, in the discretion of the Court be consolidated, and such action or actions are pending in the other division of the Court, any party to any of the actions may, with approval of the Court, have any of the actions transferred to that division of the Court in which the first of the actions was filed or assigned. The Judge of the Court may order such transfers to be made without a motion by any of the parties.

105. HOLIDAYS

The District Court of the 11th Judicial District will not conduct court on holidays as set forth in the AOC State Holiday schedule. Closings due to inclement weather will be determined in accordance with Court and Local Law Enforcement policies and procedure.

RULE 2 COURT SCHEDULING

GENERALLY:

These Local Rules incorporate herein by reference any Supreme Court Orders which control post COVID-19 Emergency operations. See: COVID-19 and the Kentucky Courts - Kentucky Court of Justice for all applicable Orders in effect. Any specific case type referenced herein which is addressed by any Supreme Court Order will proceed inasmuch as Supreme Court Orders permit.

Jury Trials have resumed effective May 18, 2021 and are scheduled at the discretion of the Court.

Social Distancing and masking is at the discretion of the court as local conditions require. At court appearances, the Court will assign a time for the parties to reappear to help stagger the dockets to maximize efficiency and social distancing while minimizing both In Person & Zoom wait times.

CONTINUED USE OF ZOOM REMOTE TECHNOLOGY: The 11th Judicial District understands that remote courts provide opportunities for efficiency for both the Courts and those that appear before the Court. Therefore, Remote Courts availability will continue as we move into 2023. The following guidelines are to assist parties and attorneys who wish to appear remotely.

All defendants in misdemeanor, felony, and DUI cases must appear in person unless otherwise instructed by the Judge. If you are an out-of-town Defendant or Attorney, you can contact the Judge's office for permission to appear remotely.

Defendants appearing for traffic cases, other than for a DUI case, may appear either in person or via Zoom using the login information below.

For Eviction Court, all parties must attend in person. One exception: A party being evicted who wants to admit their breach or non-payment & be evicted may appear remotely via Zoom. However, anyone else must be in person.

For Civil Motion Hour, all parties may appear either in person or remotely via Zoom. For Small Claims, all parties must attend in person unless permission received from the Judge to appear remotely.

For Probate Court, all parties may appear either in person or remotely via Zoom. For Guardianship Court, all parties may appear either in person or remotely via Zoom.

For Domestic Violence Court, parties must attend in person unless permission received from the Judge to appear remotely.

For Child Support Court, parties who are compliant with payments may attend remotely via Zoom. Parties who are not compliant, must attend in person. However, parties who reside out of county or are employed with wage withholding in place, may contact the Child Support Office or Judge's office for permission to appear remotely.

For Juvenile Court and Dependency, Neglect & Abuse cases, parties must attend in person unless permission received to appear remotely. Family members, foster parents and others who are providing care to removed children may attend court remotely. Also, parties who are in treatment or placements may attend court remotely.

Division I: Judge Amy Anderson Meeting ID 535 663 1157 Password 785329

Division II: Judge Mike Hall Meeting ID 858 1882 5173 Password 176883

If a party is unable to attend in person for a legitimate reason, remote appearances are allowed at the discretion of the Court and should be confirmed with the Judge's secretary. **Parties with active warrants are not allowed to attend via remote technology.**

Law Enforcement Agencies of the 11th Judicial District will be required to provide a Court information sheet to parties with their Citation which provides information on how to appear in court via electronic means or how to resolve their case without a Court appearance. Information sheets will be prepared by the Chief District Judge's office and will be made available to Law Enforcement, the County Jail and to the Circuit Clerk.

201A. GREEN COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	12:30 pm	ZOOM Jail Docket & Preliminary Hearings
	1/1:30/2 pm	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Other Criminal matters at Discretion of the Court Show Cause & Reviews
	2:00 pm	Forcible Detainers Small Claims, Civil Child Support, Guardianship Reviews Civil Motions and Pre-trial Conferences, Probate Reviews
	2:30 pm	Domestic Violence
	3:00 pm	Juvenile Court
Tuesday/ Thursday	8:30 am	JURY/BENCH TRIALS – one per month per division, scheduled at discretion of court

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial days. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

Trials for Division I may be scheduled at the discretion of the Court to begin at 10:00 am in the event that the jury trial date coincides with Taylor or Marion County Drug Court sessions.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

Probate Matters Videoconferencing of Estates is strongly encouraged with **original wills being filed** via direct clerk filing. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings are permitted on any court date when videoconferencing is not feasible or preferred.

All bonds and citations issued for Green County shall have the court dates set for Monday at 1:00 pm on the second Monday (excluding holidays) after the citation.

Jail arraignment and preliminary hearing dockets will remain on Zoom. Inmates will be brought for entry of plea and pretrial conferences upon request by their attorney.

201B. MARION COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	8:30 am	ZOOM Jail Docket/Video Arraignment
	9/10/11 am	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Other Criminal matters at discretion of Court
Wednesday:	8:30 am	ZOOM Jail Docket, Preliminary Hearings, Rocket Docket
	9:00 am	Show Cause & Reviews Forcible Detainers Other criminal matters at discretion of Court Civil Motions, Probate Reviews, Guardianship Reviews
	10:00 am	Domestic Violence
	11:00 am	Juvenile Court
	1:00 pm	1 st & 3 rd Small Claims; 2 nd & 4 th Child Support
Friday:	8:30 am	JURY TRIALS and/or BENCH TRIALS, Jail Docket at Discretion of the Court

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial Fridays. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

Probate Matters Videoconferencing of Estates is strongly encouraged with **original wills being filed** via direct clerk filing. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible or preferred.

All bonds and citations issued for Marion County shall have the court dates set for Monday at 9:00 am on the second Monday (excluding holidays) after the citation. However, any bonds and citations for Hispanic language defendants shall have a court date of Wednesday at 9:00 am two weeks out as above.

Jail arraignment and preliminary hearing dockets will remain on Zoom. Inmates will be brought for entry of plea and pretrial conferences upon request by their attorney.

201C. TAYLOR COUNTY, REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday: 8:30 am ZOOM Jail Docket
9/10/11 am Criminal & Traffic Arraignments
Criminal Pre-trial Conferences
Other Criminal matters at discretion of the Court.

Wednesday: 8:30 am ZOOM Jail Docket, Preliminary Hearings, Rocket Docket
9:00 am Show Cause & Reviews
Forcible Detainers
Other Criminal matters at discretion of the Court.
Civil Motions, Probate Reviews and Guardianship Reviews.
10:00 am Domestic Violence
12:30 pm Juvenile Court

Friday: 8:30 am JURY TRIALS – two per month
(1st Friday after 1st Monday and 2nd Friday after 2nd Monday)

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial Fridays. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

NON-JURY TRIAL FRIDAYS – CIVIL FRIDAY
8:30 am Child Support
9:30 am Small Claims, Jail Docket, Guardianship Bench Trials and any other matter scheduled at discretion of the Court.

Probate Matters Videoconferencing of Estates is strongly encouraged with **original wills being filed** via direct clerk filing. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible or preferred.

All bonds and citations issued for Taylor County shall have the court dates set for Monday at 9:00 am on the second Monday (excluding holidays) after the citation.

Jail arraignment and preliminary hearing dockets will remain on Zoom. Inmates will be brought for entry of plea and pretrial conferences upon request by their attorney.

201D.WASHINGTON COUNTY REGULAR WEEKLY DISTRICT COURT SCHEDULE

Monday:	12:30 pm	ZOOM Jail Docket, Preliminary Hearings
	1/1:30/2 pm	Criminal & Traffic Arraignments Criminal Pre-trial Conferences Show Cause & Reviews
	2:00 pm	Forcible Detainers Small Claims, Civil Child Support, Guardianship Reviews Civil Motions and Pre-trial Conferences, Probate Reviews
	2:30 pm	Domestic Violence
	3:00 pm	Juvenile Court
Tuesday/ Thursday	8:30 am	JURY TRIALS – one per month per division, scheduled at discretion of court

Nothing is to be set on Jury Trial dates except for Jury Trials. In the event a matter is inadvertently set for that day, the Clerk is to send a notice re-setting the case. Court will begin at 8:30 am on Jury Trial days. The County Attorney, Defense Counsel and Defendants are to be present at that time for entry of pleas. Trials will begin at 9:00 a.m.

Trials for Division I may be scheduled at the discretion of the Court to begin at 10:00 am in the event that the jury trial date coincides with Taylor or Marion County Drug Court sessions.

In the event that Pre-trials or Jury Trials fall on a holiday or on a date when no court is scheduled, then that Pre-trial date or Jury Trial date will be cancelled or re-scheduled at the Court's discretion.

Probate Matters

Videoconferencing of Estates is strongly encouraged with **original wills being filed** via direct clerk filing. Fiduciary Oaths may be tendered with paperwork. Probate Motions or Hearings permitted on any court date when videoconferencing is not feasible or preferred.

All bonds and citations issued for Washington County shall have the court date set for Monday at 1:00 pm on the second Monday (excluding holidays) after the citation.

Jail arraignment and preliminary hearing dockets will remain on Zoom. Inmates will be brought for entry of plea and pretrial conferences upon request by their attorney.

202. EXCEPTIONS TO REGULAR COURT SCHEDULE

Whenever a State holiday falls on a Monday, the Court may schedule a jail arraignment docket at the discretion of the Judge on the following Tuesday. If the Court is closed for any other unforeseen reason, i.e. inclement weather or unexpected illness, the Court's docket will be rescheduled with notice being sent to the parties.

RULE 3 DOMESTIC VIOLENCE PROTOCOL AND 24 HOUR ACCESS POLICY

The Domestic Violence Protocol for the 11th Judicial Circuit is available as a separate document. Said protocol may be obtained by contacting any 11th Circuit Court Clerk, the District or Circuit Judge's offices or online at <https://courts.ky.gov/pages/localrules.aspx>.

RULE 4 PATERNITY

There are no local rules pertaining to Paternity Cases.

RULE 5 DEPENDENCY, NEGLECT AND ABUSE

There are no local rules pertaining to Dependency, Neglect and Abuse Cases.

RULE 6 STATUS OFFENSES

There are no local rules pertaining to Status Offenses.


RULE 7 MISCELLANEOUS RULES RELATING TO FAMILY LAW PRACTICE

There are no local rules pertaining to Family Law Practice in District Court.

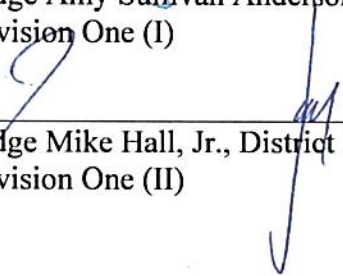
RULE 8 CIVIL /CRIMINAL PRACTICE RULES

All motions are to comply with the Kentucky Rules of Civil and Criminal Procedure. There are no more specific local rules other than those scheduling items set forth in Rule 2 herein.

The foregoing rules having been adopted, they are hereby certified to the Chief Justice of the Supreme Court for approval on this the 17th day of November, 2022.



Judge Amy Sullivan Anderson, Chief District Judge
Division One (I)



Judge Mike Hall, Jr., District Judge
Division One (II)