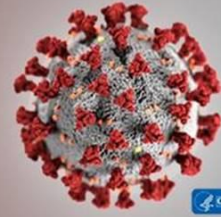


# Updates on COVID-19 and Court Operations

What Kentucky Court of Justice elected officials and non-elected personnel need to know



## Human Resources Update for December 23, 2020

Justices, Judges, Circuit Court Clerks and Kentucky Court of Justice Personnel:

### Updated guidance on COVID-19 recommended actions and when KCOJ personnel can return to work

The Department of Human Resources has updated its guidance for COVID-19 recommended actions and how to assess when a Kentucky Court of Justice employee can safely return to work after being exposed to or diagnosed with COVID-19. Please note that this is only guidance and does not replace any instruction or recommendation by an employee's health care provider or local health department.

The main changes are revised definitions for the following terms, which is based on Centers for Disease Control guidelines:

**Isolation.** Keeps someone who is infected with the virus away from others, even in their home.

**Close Contact.** Means coming within 6 feet of an infected person for a cumulative total of 15 minutes or more during a 24-hour period. The relevant exposure period is two days before the infected person began experiencing symptoms or two days prior to the infected person being tested, the result of which was positive.

**Quarantining.** Keeps someone who might have been exposed to the virus away from others. The employee should quarantine for a minimum of seven days (instead of the 14 days previously recommended) from the last date of exposure, with a negative test obtained no sooner than 48 hours prior to the end of quarantine (i.e. day 5 of a 7-day quarantine).

You can find these changes in the updated Return to Work quick reference guides and flowchart:

- [COVID-19 Recommended Actions Quick Reference Guide](#)
- [COVID-19 Returning to Work Quick Reference Guide](#)
- [COVID-19 Return to Work Flowchart](#)

If you have any questions, please contact Human Resources at [COJHR2@kycourts.net](mailto:COJHR2@kycourts.net). Thank you.

**Kevin M. Steele**

Director of Human Resources

Administrative Office of the Courts – Kentucky

1001 Vandalay Drive, Frankfort, KY 40601

502-573-2350 ext. 50316

### **Kentucky Court of Justice Confidentiality Notice**

**This message and/or attachment is intended only for the addressee and may contain information that is privileged, confidential and/or proprietary work product. If you are not the intended recipient, or an authorized employee, agent or representative of the intended recipient, do not read, copy, retain or disseminate this message or any attachment. Do not forward this message and attachment without the express written consent of the sender. If you have received this message in error, please contact the sender immediately and delete all copies of the message and any attachment. Transmission or misdelivery shall not constitute waiver of any applicable legal privilege.**