

COMMONWEALTH OF KENTUCKY
BULLITT CIRCUIT COURT
55th JUDICIAL CIRCUIT, FAMILY DIVISION 3
GENERAL ORDER: 2025-11.20.25

GENERAL ORDER REGARDING HYBRID COURT

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IT IS HEREBY ORDERED that the General Order Regulating Virtual Court entered in the record of the Bullitt Circuit Court Clerk 10.15.21 be and is set aside in its entirety.

WHEREAS many modifications have been made to the technology in use in the Courts and the process of electronic filing and in keeping with the most recent guidance offered by the Kentucky Supreme Court;

IT IS HEREBY ORDERED FOR THE BULLITT CIRCUIT COURT, FAMILY DIVISION 3, beginning Monday, December 1, 2025 parties may choose to appear in person in Courtroom 202 of the Bullitt Judicial Center or remotely. The option of appearing remotely is not available to persons appearing for show cause or contempt hearings or as otherwise specifically ordered. All parties called before the Court for a hearing to show cause or for contempt shall appear in person and their Counsel shall appear in person as well.

Unless specifically required by the court to appear in person a party may choose to appear remotely or in person. If a party chooses or is required to appear in person, then the attorney for that party shall appear in person as well.

IT IS HEREBY ORDERED that those persons choosing to attend remotely shall utilize the ZOOM application by:

<https://zoom.us> or download the app

Click JOIN MEETING

The meeting ID is judgemereditdiv3 or 969 441 8980

The passcode is 202

Join by phone (unless the hearing requires video)

1(646) 558-8656 EST

1(312) 626-6799 CST

The means of access may change and any questions about the current status of remote access should be directed to the Circuit Court Clerk.

All persons appearing remotely shall be properly dressed (which excludes laying in bed or wearing pajamas) and shall not engage in any conduct (i.e. smoking, eating, vaping, chewing gum, etc.) which would not be permitted in Court in an in-person appearance. This includes driving while participating in the hearing.

A party/witness appearing remotely for a hearing where their testimony may be taken must have video capability. The setting should be free of distracting background sounds and movement. A participant should also avoid sitting in front of a window or light as that limits the Court's ability to view the person and make a proper record.

IT IS HEREBY ORDERED that physical evidence (documents, copies of text messages or emails, photographs, etc.) which a party intends to introduce shall be produced to the Court file no less than five (5) business days prior to the date of the proceeding at which the offering party intends to introduce such evidence. The filing shall be made to the record with a Notice of Filing properly certified to all parties. Each separate piece of evidence must be marked with an Exhibit letter (A, B, C....) for identification purposes only. The placement of the information in the file does NOT admit the evidence. A proper foundation and the opportunity for the opposing party to object must take place prior to the admission of material for evidentiary purposes. If approved by the Court, the Court will assign an Exhibit #.

IT IS HEREBY ORDERED that, if the parties reach an agreement about some or all of the issues to be addressed in a hearing, the terms of said agreement shall be spoken into the record by Counsel or a *pro se* party and all parties shall, under oath, state whether or not the terms so stated are, in fact, the terms to which the parties have agreed. If there is a guardian *ad litem* appointed in the case then the GAL shall also acknowledge that the terms are acceptable. Thereafter and within 48 hours (two business days) of the making of the oral record the agreement shall be formalized by submission of a signed agreement filed with the Bullitt Circuit Court Clerk which shall be submitted to the Court for entry as an Order.

IT IS FURTHER ORDERED that the Circuit Clerk shall publish this Order by posting a copy hereof on the Clerk's website at bullittcourtclerk.com and kycourts.gov and distributing it to the attorneys regularly practicing before the Court and as the Clerk

otherwise determines will be effective in communicating the information to interested parties.

Signed this 19th day of November 2025.

A handwritten signature in blue ink, appearing to read "Monica K. Meredith", is written over a horizontal line.

HON. MONICA K. MEREDITH,
FAMILY COURT DIVISION THREE (3)
BULLITT CIRCUIT COURT

