Supreme Court of Kentucky

ORDER

IN RE: ORDER APPROVING TWENTY-FOUR HOUR ACCESSIBILITY TO PROTECTIVE ORDERS AND LOCAL JOINT JURISDICTION PROTOCOL FOR THE 45TH JUDICIAL CIRCUIT AND DISTRICT, MUHLENBERG AND MCLEAN COUNTIES

Upon the recommendation of the Judges of the 45th Judicial Circuit and District, Muhlenberg and McLean counties, and being otherwise sufficiently advised,

The Twenty-Four Hour Accessibility to Protective Orders and Local Joint Jurisdiction Protocol for the 45th Judicial Circuit and District is hereby approved. This order shall be effective as of the date of this Order and shall remain in effect until further orders of this court.

Entered this 19th day of January 2016.

CHIEF JUSTICE

TWENTY-FOUR HOUR ACCESSIBILITY TO PROTECTIVE ORDERS AND LOCAL JOINT JURISDICTION PROTOCOL
FORTY-FIFTH JUDICIAL CIRCUIT AND DISTRICT
MUHLENBERG AND MCLEAN COUNTIES

Pursuant to KRS 403.735 and KRS 456.030, and in compliance with Family Court Rule of Practice and Procedure Section IV, this local protective order protocol is established to ensure twenty-four hour accessibility to emergency protective orders (EPOs) and temporary interpersonal protective orders (TIPOs) and to establish written procedures for matters in which there may be joint jurisdiction between the Circuit/Family and District Courts.

I. Uniform Protocol for Handling Cases

A. All petitions requested, completed and signed by persons seeking protection under KRS Chapter 403 or KRS Chapter 456 shall be made on form AOC-275.1, and shall be accepted and filed with the court. KRS 403.725, KRS 456.030.

B. All protective order cases must be processed consistent with the rules and procedures set forth in the Kentucky Circuit Court Clerk's Manual.

C. All cases will be assigned a "D" case number with the appropriate trailer number within the court case management system and may not be consolidated with any other case type.

D. "No drop" policies which place limitations on a petitioner's right to modify or withdraw a petition for a protective order are not permitted. Pursuant to KRS 403.740 and KRS 456.060, any orders for relief issued directing or prohibiting any other actions that the court believes will be of assistance in eliminating future acts of domestic violence and abuse, dating violence and abuse, stalking, or sexual assault shall not order the petitioner to take any affirmative action.

E. Cases may be reassigned within the judicial circuit and, pursuant to FCRPP 12, a case may be transferred to another circuit if there is a pending dissolution or custody matter. If reassignment or transfer occurs, the issuing judge shall re-issue a summons until the matter may be heard by the receiving judge.

F. The court shall review a petition for a protective order immediately upon its filing. KRS 403.730, KRS 456.040. Petitioners shall not be sent away or left waiting for extended periods of time. Petitions should be reviewed within an hour of presentation to a judge or trial commissioner unless impossible due to no judge or trial commissioner being available.

II. Twenty-four Hour Accessibility

A. The following agencies and officers are authorized to take protective order petitions and administer oaths to petitioner **during** regular business hours:

The McLean Circuit Court Clerk's Office
The Muhlenberg Circuit Court Clerk's Office

B. The following agencies and officers are authorized to take protective order petitions and administer oaths to petitioner **after** regular business hours and weekends:

The McLean and Muhlenberg Circuit Court Clerks and all sworn deputies
The McLean and Muhlenberg County Attorneys & all appointed office staff
The Chiefs of Police of the cities of the Judicial Circuit and all sworn officers
The McLean and Muhlenberg County Sheriffs and all sworn deputies
All Kentucky State Police Officers, assigned to or within the Counties

C. Upon receipt of a petition **during** regular business hours, the authorized agency/officer shall present the petition to the following:

The District Judge or Trial Commissioner
If the District Judge or Trial Commissioner is not available, the Circuit Judge

D. Upon receipt of a petition **after** regular business hours, the authorized agency/officer shall present the petition to:

The District Judge.
If the District Judge is not available to the Trial Commissioner.
If the District Judge and Trial Commissioner is not available to the Circuit Judge. If none of these judges are available, to any elected or appointed District or Circuit Judge of the Commonwealth.

III. Assignment of Cases

A. Pursuant to KRS 403.735 and KRS 456.030, jurisdiction over petitions filed under this chapter is concurrent between district, circuit, and family court.

B. The judge reviewing a petition for an order of protection shall indicate in the "Court Action" section of the petition whether the resulting action is a domestic violence action under KRS Chapter 403 or an interpersonal protective order action under KRS Chapter 456.

C. The circuit clerk shall assign interpersonal protective order cases to the District Court.

D. The schedule for hearings on protective orders is as follows:

1. The Domestic Violence session of the District Court is scheduled as follows:

McLean District Court:	Tuesdays	1:00 p.m.
	Fridays	9:00 a.m.
Muhlenberg District Court:	Mondays	10:00 a.m.
	Tuesdays	9:00 a.m.
	Wednesdays	9:00 a.m.
	Thursdays	9:00 a.m.

2. Motion day for the Circuit Court is as follows:

McLean Circuit Court:	Mondays	8:30 a.m.
Muhlenberg Circuit Court:	Mondays	1:30 p.m.

3. Emergency scheduling shall occur if a situation so requires.

E. Cases may be reassigned or transferred between courts if it is determined that there are other actions pending or circumstances indicate that review by the other court is proper. KRS 403.725, KRS 456.030. If reassignment or transfer occurs, the issuing judge shall re-issue a summons until the matter may be heard by the receiving judge.

IV. Contempt Proceedings

A. Pursuant to KRS 403.763 and KRS 456.180, civil and criminal proceedings for violation of a protective order for the same violation of a protective order shall be mutually exclusive. Once a criminal or contempt proceeding has been initiated, the other shall not be undertaken regardless of the outcome of the original proceeding.

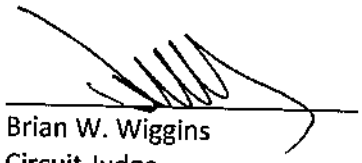
B. Petitioners seeking to initiate contempt proceedings should contact:

Depending upon the county in which the Domestic Violence action is pending, file a motion with the McLean or Muhlenberg Circuit Court Clerk's Office. If the District Court has issued the EPO or DVO and no dissolution or child custody case is pending, the District Court shall hear any contempt proceeding. If the Domestic Violence case was assigned to the Circuit Court due to a pending dissolution or child custody case, and the Circuit Court issued or modified the EPO or DVO, the Circuit Court shall hear the contempt proceeding if no decree has been entered in the dissolution or child custody case. The District Court shall hear any post-decree contempt proceedings.

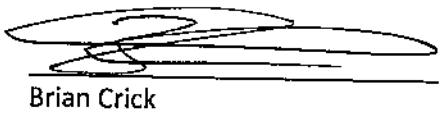
C. No petitioner may be held in contempt for failure to appear at a domestic violence hearing or prosecute a criminal violation of a protective order.

The undersigned hereby acknowledge that all general orders, forms, policies and procedures relating to domestic violence within the judicial circuit are attached to this protocol and incorporated by reference.

The above protocol is adopted by all judicial officers in the circuit:



Brian W. Wiggins
Circuit Judge
45th Judicial Circuit



Brian Crick
District Judge
45th Judicial District