

Supreme Court of Kentucky

2021-21

AMENDED ORDER

IN RE: COVID-19 VACCINE LEAVE FOR KENTUCKY COURT OF JUSTICE EMPLOYEES

To support continued efforts to vaccinate Kentuckians against COVID-19, the Supreme Court, under Section 116 of the Constitution and Supreme Court Rule 1.010, hereby orders that Administrative Order 2021-03 is replaced in its entirety and the following vaccine leave is authorized for Kentucky Court of Justice employees:

COVID-19 Vaccine Leave

1. An employee is eligible to claim COVID-19 Vaccine Leave if he or she:
 - a. Is scheduled to and actually works the day that the vaccine is obtained;
 - b. Obtains prior approval from his or her appointing authority if the vaccine dose is obtained during scheduled work hours; and
 - c. Has not previously claimed COVID-19 Vaccine Leave on more than one prior occasion.
2. An eligible employee may receive up to two (2) hours of paid leave to obtain a COVID-19 vaccine dose if he or she provides documentation of the vaccine treatment to his or her appointing authority during the pay period in which the leave is claimed.
3. Employees may claim COVID-19 Vaccine Leave on no more than two occasions, and for no more than a total of four (4) hours.
4. COVID-19 Vaccine Leave is authorized to be used through December 31, 2021.
5. The appointing authority may specify the time in which the eligible employee is approved to be absent from work to obtain a COVID-19 vaccine dose.

6. Eligible employees who receive a vaccine dose will be credited with compensatory time for any unused vaccine leave or if he or she does not miss any work hours.
7. An employee who attempts to get a vaccine dose and is turned away by the vaccine provider will be excused for the time spent attempting to obtain the vaccine dose but will not qualify for vaccine leave that day and must provide proof to his or her appointing authority of the attempt to obtain the vaccine.
8. Any employee who claims vaccine leave shall be subject to disciplinary action if he or she did not receive a COVID-19 vaccine dose on that day as he or she has claimed.

This Order shall be effective upon entry and until December 31, 2021.

Entered this 10th day of June 2021.


CHIEF JUSTICE

All sitting; all concur.